

March 2014

Dear Applicant,

Thank you for your interest in applying for a position at Oakdene. I am pleased to send you information which will provide you with the necessary details in order for you to apply for the post of Senior Leader - Foundation and Key Stage 1 Leader. Our prospectus can be found on our website [www.oakdeneprimaryschool.co.uk](http://www.oakdeneprimaryschool.co.uk)

We are a one form entry Primary School situated on the border of Halton, Knowsley, Warrington and St. Helens. We are part of a very successful Learning Network and Teaching School Alliance We were judged to be Outstanding by Ofsted in November 2012. All the Staff, Parents and Governors work hard to provide the very best possible education for all children at Oakdene. Our standards are very high and we insist on high standards in all areas of School life. The behaviour and commitment of our Children is excellent and our Parents expect the very best education for their Child.

Enclosed are the Person Specification and Job Description for the Senior Leader position. Visits to the School are encouraged and can be arranged via our School Business Manager (Mrs. Jan Campbell) on either 1<sup>st</sup> April at 9.15am or 3<sup>rd</sup> April at 2.00pm.

The closing date for applications is NOON on Friday 25<sup>th</sup> April 2014. Please include at least your last 2 Teaching Observation reports. **All Application Forms should be returned direct to the School.**

Shortlisted candidates will be observed on 6<sup>th</sup> or 7<sup>th</sup> May 2014. Those successful at their observation will be invited to Interview on 8<sup>th</sup> May 2014.

If you meet the criteria, want to be part of our successful School and develop into a successful Senior Leader, we look forward to receiving your application.

Yours truly,



**H. Lee**  
**Headteacher**